

Dear Parent / Guardian:

I want to let you know that your child may have been videotaped today, along with other youth, while they engaged in afterschool activities as part of our program. The videos will not be made public, but will be used as part of a coaching program to help our staff to improve their skills in teaching science activities. The video may be shared with:

- other educators who are in the coaching program
- a coach who will be offering the afterschool providers professional development;
- staff at the Maine Mathematics and Science Alliance who created the program and want to improve it;

- **Your child's performance will not be judged, only that of the afterschool provider in helping your children learn.**

We will destroy the videos within 6 months after they were recorded.

As part of this educational program, your child may be videotaped again in the future. If you prefer that your child not be videotaped, or if you have any questions or concerns, please contact me.

Thank you,

(signature of program director)

(Name of program director)

(contact information)